



**AGENCY
TELECOMMUNICATIONS
REPRESENTATIVE
BULLETIN**

Date: March 23, 2016
ATRB: 16-02

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SUBJECT: Microsoft Office 365 G4 Licensing Restrictions

The California Department of Technology (CDT) now offers Microsoft Office 365 (MS O365) licenses to its customers. The MS O365 licensing portfolio has licensing bundles G1, G3, and G4 that include a variety of office productivity tools (e.g., email, Microsoft Office, collaboration tools, and storage). This bulletin is intended to clarify the license restrictions for the G4 option.

The MS O365 G4 service bundle includes Unified Communication tools, which is also offered as part of CALNET 3 contracts. Specifically, CALNET 3 Categories 1.2 and 2.0, offer Collaboration and Unified Communication tools that provide most, if not all of the functionality included in the MS O365 G4 service bundle. Since CALNET 3 is mandatory for Executive Branch agencies, the MS O365 G4 bundle is only available to the following:

- Non-Executive Branch customers (e.g., constitutional offices, local government, higher education organizations, etc.)
- Departments with approved on-premises PBX systems

If you need assistance in determining your eligibility to procure the G4 service bundle, please contact your CDT Account Lead by using the [Account Lead Lookup](#), or call the Customer Delivery Division at (916) 431-5476. Customers should refer to [Tech Alert 16-07](#) for the process to obtain MS O365 licenses.

A handwritten signature in blue ink that reads "Barbara Garrett".

BARBARA GARRETT
Deputy Director
Statewide Telecommunications and Network Division
Office of Technology Services (OTech)
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